

Workforce Development Board Meeting
Wednesday, May 6, 2020

\*\*\* This meeting was held virtually due to the on-going COVID-19 pandemic. \*\*\*

Present

- Jane Doty, Chair
Bill Brewer
Bill Kimble
Bob Trezise, Jr.
Chris Holman
Dean Poggiali
Glenn Freeman
Jane Mitchell

Janet Lillie

- Paula Cunningham
Rebecca Bahar-Cook
Robert Proctor
Sergio Keck
Shelly Neal
Tom Ruis

Secretariat

Edythe Copeland

Absent

- Andy Kotarba
Darcy Kerr
Edith Suttles
Jim Dravenstatt-Moceri
Sherry Pfaff-Doody
Joseph Brehler
Rey Guzman
Sandra Pearson
Su A'lyn Holbrook

Staff

- Becky Powers
Carrie Rosingana
Erin McKenzie
Kate Snyder
Luke Schroeder
Richard Adams
Samantha Bohm
Teri Sand
Tyler Wysong

Guests

- Becki Matiska
Claire Bogrow
Danielle Grubaugh
Karen Maas
Matt Schneider (alternate for Dean Poggiali)
Micah Hefty
Sarah Britton

AGENDA

ITEM #1 CALL TO ORDER – WORKFORCE DEVELOPMENT BOARD

Jane Doty called the meeting to order at 7:37 AM.

ITEM #2 PUBLIC COMMENT

There was no public comment.

\*\*\*\*\*CONSENT AGENDA\*\*\*\*\* (Attachments for each item included) \*\*\*\*\*

Action ITEM #3 MINUTES OF APRIL 1, 2020 WORKFORCE DEVELOPMENT BOARD MEETING

Action ITEM #4 ACCEPTANCE OF CY2019 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) FUNDING

Action ITEM #5 ACCEPTANCE OF PY2020 WAGNER PEYSER FUNDING RECOMMENDATIONS

Action ITEM #6 ACCEPTANCE OF PY2020 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT PROGRAM SERVICES FUNDING RECOMMENDATIONS

Action ITEM #7 ACCEPTANCE OF PY2020 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) DISLOCATED WORKER PROGRAM SERVICES FUNDING RECOMMENDATIONS

Action ITEM #9 ACCEPTANCE OF PY2020 ONE STOP OPERATOR FUNDING

Action ITEM #10 ACCEPTANCE OF FY2021 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (P.A.T.H) FUNDING RECOMMENDATIONS

Action ITEM #11 ACCEPTANCE OF FY2021 LEARN TO EARN (LTE) FUNDING RECOMMENDATIONS

Action ITEM #12 ACCEPTANCE OF FY2021 FOOD ASSISTANCE EMPLOYMENT & TRAINING (FAE&T) FUNDING RECOMMENDATIONS

20-02 Motion by Rebecca Bahar-Cook to accept consent agenda, supported by Chris Holman. ITEM #8 was removed from the consent agenda – as Sergio Keck is an employee of Lansing School District. Motion Passed Unanimously

\*\*\*\*\*CONSENT AGENDA\*\*\*\*\*

Action ITEM #8 ACCEPTANCE OF PY2020 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) YOUTH PROGRAM SERVICES FUNDING RECOMMENDATIONS

20-03 Motion by Chris Holman to accept the recommendation as presented, supported by Dean Poggiali. Sergio Keck abstained from voting. Motion Passed Unanimously

**ITEM #13 CAITC UPDATE – (for informational purposes only) (Attachment)**

Carrie gave the report on the Capital Area IT Council's memberships. Currently they have 35 members on the IT Council as of March and there are nine new memberships being pursued. The CAITC is still very active via Zoom with the community and board members providing services virtually. CAITC executive director Jordan Davis has secured sponsorships for all of the planned May virtual events.

**ITEM #14 HOT JOBS REPORTS / RAPID RESPONSE REPORT (Attachments)**

Carrie discussed the Hot Jobs report on behalf of the Business Services Team. To date, 293 jobs have been filled by the Business Services Team. There is an urgent need for essential positions within healthcare; these positions were shared. Carrie reported the information on the Rapid Response Report; there are a number of informal notices within the update that were provided by the BST members. Only one formal notification (Martin Brower) via StateWARN. CAMW! is remaining closely engaged with employers to assist them during the COVID-19 pandemic, and the Business Services Team is working closely with employers to help assist in any way possible.

**ITEM #15 COMMUNICATIONS UPDATE (Attachment)**

Kate gave the Communications Report, which included mentioning the press release for the CEO transition. Kate further discussed how CAMW! has been able to utilize social media groups to offer virtual services and workshops. Career Networking Group has also moved to Facebook to increase involvement and availability. CAMW! is working on connecting employers to host virtual employer driven workshops and groups on social media outlets.

**ITEM #16 LEAP UPDATE**

Bob gave the LEAP update informing the board that LEAP and numerous local partners, including Capital Area Michigan Works!, have given out over \$2,000,000 in funding to support local tri-county businesses. LEAP is also leading the program to utilize \$500,000 in funding to assist entrepreneurs in pandemic relief funding. Rebecca asked Bob if he anticipated funding for the fall or early winter for businesses that may have contracts expiring that are unable to be renewed. Bob was unaware if any further funding would be available given the funding has been established through federal aid. He encourages more feedback and questions like this to allow everyone to think about the current impact on the economy.

**ITEM #17 CEO REPORT (Attachments)**

Edee reported that the current fiscal year 2020 P.A.T.H funding will be reduced by approximately \$93,000. – Edee does not expect this to impact any of our current program services. A CAMW! re-engagement survey is being created and will be finished by close of business. The purpose of this survey is to gauge where employees and partner staff comfort levels are to develop the re-engagement plan. Once this re-engagement plan draft is completed, it will be sent out systemwide for review and comments. When the plan is finalized, it will be shared with board members. CAMW! has secured some personal protective equipment for staff and ES customers. After a lengthy discussion with educational partners and business partners, a letter will be sent out to the T3 Council to inform them that CAMW! and T3 leadership have made the decision to cancel the 2020 MiCareerQuest Capital Area event. Discussion followed.

**ITEM #18 MEMBER ROUNDTABLE**

Chris Holman began the roundtable discussion and congratulated Carrie on her transition into CEO. He informed the board that Michigan Business Network is conducting a survey on their website that will collect data on how businesses are being impacted by the COVID-19 Pandemic. Carrie continued the discussion to inform the board that virtual MiCareerQuest mini events are being explored and invites any board members that would like to partner on this to reach out to the T3 Education Officer. Janet Lillie discussed how transitioning to online classes has affected staff and students at Michigan State University. Jane Mitchell informed that her business Jungle Jane Promotions is able to order PPE items (masks, gloves, and infrared thermometers). Bill Kimble reported that his business is still operating, completely remotely. He informed that they have had great success with working from home and he expects to transition back into the office in a slower phased process.

**ADJOURNMENT**

Jane Doty adjourned the meeting at 8:15AM.