**Administrative Board Meeting**

**Wednesday, August 23, 2023**

**\*\*\* This meeting was held both in-person at Capital Area Michigan Works! and virtually on Zoom \*\*\***

**Present**

Dana Watson (1st Vice Chair)

Bob Showers

Dave Pohl

Irene Cahill

Jeanne Pearl-Wright

Karla Ruest

Robin Anderson-King

**Absent**

Brian T. Jackson

Ryan Kost

Ryan Sebolt

Joseph Brehler (Chair)

Jeffrey Brown (2nd Vice Chair)

**Secretariat**

Carrie Rosingana

**Staff**

Becky Powers

Erin McKenzie

Joe Winkiel

John Adams

Robert Ramon

Tekea Norwood

Teri Sand

**Guests**

Kate Snyder

Danielle Grubbaugh

**AGENDA**

 **ITEM #1 WELCOME –** Dana Watson called the meeting to order at 3:36 p.m.

 **ITEM #2 PUBLIC COMMENT**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* CONSENT AGENDA \*\*\*\*\* (Attachments for each item included) \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

 **Action ITEM #3 MINUTES OF JUNE 28, 2023 ADMINISTRATIVE BOARD MEETING**

 **Action ITEM #4 ACCEPTANCE OF ADDITIONAL FY2023 FOOD ASSISTANCE & TRAINING**

**(FAE&T) PROGRAM FUNDING**

 **Action ITEM #5 ACCEPTANCE OF PY2023 STATE APPRENTICESHIP EXPANSION (SAE) GRANT**

**FUNDING**

 **Action ITEM #6 ACCEPTANCE OF FY2021 MICHIGAN STATEWIDE TARGETED APPRENTICESHIP**

**INCLUSIVE AND READINESS SYSTEM (MiSTAIRS) FUNDING**

 **Action ITEM #7 ACCEPTANCE OF ADDITIONAL CY2022 REEMPLOYMENT SERVICES AND**

**ELIGIBILITY ASSESSMENT (RESEA) FUNDING**

 **Action ITEM #8 ACCEPTANCE OF FY2023 GOING PRO TALENT FUND (CYCLE 2) FUNDING**

 **Action ITEM #9 APPROVAL OF NEW WORKFORCE DEVELOPMENT BOARD NOMINATIONS**

1. Margaret Dimond – Sparrow Health Systems
2. Fathy Shetiah – 7C Lingo and Biggby Coffee Owner

 **Action ITEM #10 RECOMMENDATION FOR AN ADDITIONAL BUSINESS SERVICES OFFICER**

**POSITION**

23-05 Motion by Irene Cahill to accept consent agenda items. Jeanne Pearl-Wright supports motion. The motion passed unanimously.

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 **ITEM #11 HOT JOBS/RAPID RESPONSE & JOBS FILLED/JOBS POSTED**

Tekea Norwood gives a brief overview of the Jobs Filled report by sharing that 62 jobs were filled

in the month of July with the help of the Capital Area Michigan Works! Business Services Team.

 **ITEM #12 PRESENTATION- JOE WINKIEL AND JOHN ADAMS - OVERVIEW OF GOING PRO**

**TALEND FUND**

 **ITEM #13 COMMUNICATIONS REPORT**

 Kate Snyder starts the communications report by giving a rundown of the new web series being

hosted by CAMW! through Risky Studios titled “Women in Workforce”. Women in Workforce is a

new video and audio series shining a spotlight on the workforce impacts of the capital area’s women in positions of leadership, while also addressing and discussing the disparities and challenges unique to women in the workforce.

 **ITEM #14 CEO REPORT**

Carrie Rosingana starts out the CEO report by giving some federal updates. Carrie states that the USHouse Appropriations Committee released its budget bill which would cut our Workforce Innovation & Opportunity Act (WIOA) programs by 50.1% if the bill were to move forward. According to Carrie however, the Michigan Works! Association federal lobbyists have stated that the bill itself is likely dead in the water.

Moving on to some state updates, Carrie mentions the Governor’s office creation of the Department of Lifelong Education, Advancement, and Potential (MiLEAP) with the goal of condensing education departments (K-college level) under one department.

Carrie mentions the new Chief of Staff with the Department of Labor and Economic Opportunity (LEO), Jessica Brosseau, who Carrie was able to meet with alongside Michigan Works! Association CEO Ryan Hundt, and Oakland County Michigan Works! Director, Jennifer Llewellyn, regarding our programs and opportunities for growth.

Discussing some grant opportunities, Carrie shares that LEAP, CAMW!, and United Way have been working on applying for a childcare grant, with the help of public sector consultants, which would award $92 thousand dollars for regional childcare conversations. Early Childhood Investment Corporation also reached out to CAMW! to apply for a separate grant in the amount of $119 thousand dollars to build apprenticeships in childcare.

LEAP has entered into an agreement with Ultium that will also see funds in the amount of $180,000 dollars to work with CAMW!, specifically regarding outreach, recruitment, and having a designated CAMW! employee, John Adams, working directly with Ultium as a staffer. Because of this, CAMW! has also posted a position to hire another Business Services Officer.

Finally touching on some local updates, the city of Lansing was selected as a Good Jobs, Great Cities Academy location. The Good Jobs, Great Cities Academy includes 16 cities working throughout 2023 and 2024 to develop innovative and scalable city-supported solutions that upskill and reskill workers into quality, high-demand jobs in infrastructure, clean energy, and advanced manufacturing jobs made possible by new federal investments, with a focus on supporting residents from historically underserved and underrepresented communities in order to address key shortcomings in their education and workforce ecosystem.

Carrie shares that CAMW! has begun meeting with education partners to start discussing the MiCareerQuest 2024 event. The main focus is to ensure strong representation across all districts. Approximately 1,500 students were able to participate in 2023, but she is confident we can increase that number in 2024 by starting these discussions early.

Carrie then introduces Vickie Leighton as the new Financial Grants Accountant at CAMW!

Lastly, Carrie mentions the upcoming Michigan Works! Association Annual Conference taking place from September 10th through September 12th in Detroit at the Renaissance Center. Medilodge will be awarded as Employer of the Year, and CAMW! T3 Education Officer Amirika Richardson will be recognized with the Shining Star Award.

 **ITEM #15 MEMBER ROUNDTABLE**

Irene Cahill shares that the Unity and Community Picnic is this Friday, the 25th, from 4:00-7:00pm

at Hawk Island.

 **ITEM #16 ADJOURNMENT**

 Dana Watson adjourned the meeting at 4:53.