

Administrative Board
Wednesday, February 28, 2018
Capital Area Michigan Works! Service Center

MEMBERS PRESENT

Bob Showers, 1st Vice Chair
Joe Brehler
David Pohl
Kara Hope
Jody Washington
Adam Hussain
Aaron Stephens
Sarah Anthony
Jeremy Garza
Kathie Dunbar

MEMBERS ABSENT

Glenn Freeman
Carol Koenig

SECRETARIAT

Edee Hatter-Williams

ADMIN STAFF

Carrie Rosingana
Rosanne Allen
Becky Powers
Kate Snyder (by
phone)
Teri Sand

GUESTS

Rachel Rosendale
Karen Maas
Jana Bowman
Renee Price
Huda Esmaeel

Bob Showers, 1st Vice Chair, called the meeting to order at 3:30 p.m.

- ITEM #1 WELCOME
Bob welcomed everyone and initiated introductions.
- ITEM #2 PUBLIC COMMENT - There was no public comment.
- ITEM #3 MINUTES OF DECEMBER 13, 2017 JOINT ADMINISTRATIVE BOARD / WORKFORCE DEVELOPMENT
BOARD MEETING (Attachment on file)
- 18-01 Motion by Jody Washington, supported by Adam Hussain, to accept the minutes as presented.
Motion Passed Unanimously.
- ITEM #4 ELECTION OF OFFICERS
Edee explained the officer rotation. Aaron declined to serve as 2nd Vice Chair. Ingham County, being next in line, will decide who will serve as 2nd Vice Chair.
- Bob Showers Chair
Joe Brehler 1st Vice Chair
Ingham County TBD
- 18-02 Motion by Dave Pohl, supported by Kara Hope, to accept the nominations.
Motion Passed Unanimously.
- ITEM #5 ACCEPTANCE OF REVISED FY18 PATH FUNDING
Becky explained the services and funding, including decreases, carry forward and increased costs.
(Attachment on file)
- 18-03 Motion by Kathie Dunbar, supported by Dave Pohl, to accept the funding.
Motion Passed Unanimously.
- ITEM #6 ACCEPTANCE OF ADDITIONAL PY17 WAGNER-PEYSER FUNDING
Becky explained the funding. (Attachment on file)
- 18-04 Motion by Dave Pohl, supported by Kathie Dunbar, to accept the funding.
Motion Passed Unanimously.
- ITEM #7 ACCEPTANCE OF PY17 STATEWIDE ACTIVITIES RAPID RESPONSE ALLOCATION FOR CUSTOMER
RELATIONSHIP MANAGEMENT (CRM)
Becky explained the funding. (Attachment on file)
- 18-05 Motion by Adam Hussain, supported by Kathie Dunbar, to accept the allocation.
Motion Passed Unanimously.

- ITEM #8 ACCEPTANCE OF PY17 JOBS FOR MICHIGAN GRADUATES (JMG) FUNDING
Becky explained the funding. Voting for this item was combined with Item #9. (Attachment on file)
- ITEM #9 RECOMMENDATION FOR PY17 WIOA YOUTH FUNDING
Carrie explained the funding. (Attachment on file)
- 18-06 Motion by Joe Brehler, supported by Kara Hope, to accept the funding for both Items #8 and #9.
Motion Passed Unanimously.
- ITEM #10 EXTENSION OF REGIONAL PROSPERITY INITIATIVE CONTRACT
Carrie explained the additional funding for Piper & Gold as an extension through February. (Attachment on file)
- 18-07 Motion by Kathie Dunbar, supported by Aaron Stephens, to accept the extension.
Motion Passed Unanimously.
- ITEM #11 ACCEPTANCE OF ADDITIONAL CY17 RE-EMPLOYMENT SERVICES & ELIGIBILITY ASSESSMENT (RESEA) FUNDING
Carrie explained the additional funding. (Attachment on file)
- 18-08 Motion by Joe Brehler, supported by Dave Pohl, to accept the additional funding.
Motion Passed Unanimously.
- ITEM #12 APPROVAL OF PART-TIME POSITION FOR CAPITAL AREA MANUFACTURING COUNCIL
Edee explained the position as an intern to assist the CAMC executive director with marketing and communications. The position was requested by the members and will be paid for through the CAMC budget. (Attachment on file)
- 18-09 Motion by Aaron Stephens, supported by Kathie Dunbar, to approve the position.
Motion Passed Unanimously.
- ITEM #13 APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD
Edee requested approval of the appointment of Rebecca Bahar-Cook to the WDB. (Attachment on file)
- 18-10 Motion by Joe Brehler, supported by Dave Pohl, to accept the appointment.
Motion Passed Unanimously.
- ITEM #14 APPOINTMENTS TO THE CAREER AND EDUCATIONAL ADVISORY COUNCIL (CEAC) (T3 ADVISORY COUNCIL)
Edee requested approval of the T3 Advisory Council roster to serve as the Career and Educational Advisory Council (CEAC) as required by WIOA. (Attachment on file)
- 18-11 Motion by Aaron Stephens, supported by Adam Hussain, to accept the appointments.
Motion Passed Unanimously.
- ITEM #15 COUNCILS UPDATE *(for informational purposes only)*
Carrie highlighted six new members joining the CAITC and their new peer group called "Women in Tech" as well as CAMC representation to the Michigan Talent Pipeline and MI Bright Future. (Attachment on file)
- ITEM #16 HOT JOBS / RAPID RESPONSE REPORTS
Carrie explained the reports as well as the services and resources provided for Rapid Response. (Attachment on file)
- ITEM #17 COMMUNICATIONS UPDATE
Kate talked about the new communications report and walked through it to help the board to understand the new format. Board members will be added to the weekly distribution. A web-based report was requested as well as success stories. (Attachment on file)

ITEM #18

CEO REPORT

Edee talked about the MWA Impact Awards and CAMC being honored for Manufacturing Day; her upcoming meeting with Senator Hertel (Appropriations Committee) to discuss PATH and TANF funding; her meetings with local legislators to discuss STTF, PATH and JMG funding; a delegation that went to Washington DC to talk about workforce funding; her meetings with congressional legislators to discuss workforce funding; explained the Marshall Plan and MWAs trying to figure out what their role might be; information about MI Bright Future; Grow with Google event and what Google has to offer; and the Lansing School District showcase.

ITEM #19

OTHER - None.

The Administrative Board meeting adjourned at 4:35 p.m.