

Administrative Board
Wednesday, October 26, 2016
Capital Area Michigan Works! Service Center

MEMBERS PRESENT

Rebecca Bahar-Cook, Chair
Judi Brown Clarke
David Pohl
Joe Brehler
Bob Showers
Jody Washington
Glenn Freeman (*by phone*)
Joe McDonald (*by phone*)
Kathie Dunbar (*by phone*)

MEMBERS ABSENT

Penelope Tsernoglou
Mark Meadows
Sarah Anthony

SECRETARIAT

Edee Hatter-Williams

ADMIN STAFF

Becky Powers
Rosanne Allen
Carrie Rosingana
Kate Snyder

GUESTS

Rachel Rosendale
Jana Bowman
Renee Price

Rebecca Bahar-Cook, Chair, called the meeting to order at 3:30, with recess until 3:35 p.m.

- ITEM #1 WELCOME
Rebecca welcomed everyone.
- ITEM #2 PUBLIC COMMENT - There was no public comment.
- ITEM #3 MINUTES OF AUGUST 24, 2016 ADMINISTRATIVE BOARD MEETING (Attachment on file)
- 16-36 Motion by Bob Showers, supported by Dave Pohl, to accept the minutes as presented.
Motion Passed Unanimously.
- ITEM #4 ACCEPTANCE OF ADDITIONAL FY16 FOOD ASSISTANCE EMPLOYMENT & TRAINING (FAE&T) FUNDING
Becky explained that the funding was unobligated EATON RESA funding to be distributed to CTFE.
(Attachment on file)
- 16-37 Motion by Joe Brehler, supported by Judi Brown Clarke, to accept the funding.
Motion Passed Unanimously.
- ITEM #5 ACCEPTANCE OF FY17 FOOD ASSISTANCE EMPLOYMENT & TRAINING (FAE&T) FUNDING
Becky explained that the allocation was a small increase and is looking for more in January. (Attachment on file)
- 16-38 Motion by Judi Brown Clarke, supported by Bob Showers, to accept the funding.
Motion Passed Unanimously.
- ITEM #6 ACCEPTANCE OF ADDITIONAL PY15 WIOA ONE-STOP STATEWIDE ACTIVITIES FUNDING
Becky explained the funding. (Attachment on file)
- 16-39 Motion by Joe Brehler, supported by Dave Pohl, to accept the funding.
Motion Passed Unanimously.
- ITEM #7 ACCEPTANCE OF PY16 WIOA ONE-STOP STATEWIDE ACTIVITIES FUNDING
Becky explained the funding. (Attachment on file)
- 16-40 Motion by Judi Brown Clarke, supported by Bob Showers, to accept the funding.
Motion Passed Unanimously.
- ITEM #8 ACCEPTANCE OF REVISED FY17 PATH DISTRIBUTION
Becky explained the revised distribution. (Attachment on file)
- 16-41 Motion by Joe Brehler, supported by Dave Pohl, to accept the revised distribution.
Motion Passed Unanimously.
- ITEM #9 ACCEPTANCE OF FY17 DHHS EMPLOYMENT RELATED SUPPORTIVE SERVICES FUNDING
Becky explained the funding. (Handout on file)
- 16-42 Motion by Bob Showers, supported by Judi Brown Clarke, to accept the funding.
Motion Passed Unanimously.

- ITEM #10 ACCEPTANCE OF FY17 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) FUNDING
Carrie explained the funding. (Attachment on file)
- 16-43 Motion by Dave Pohl, supported by Judi Brown Clarke, to accept the funding.
Motion Passed Unanimously.
- ITEM #11 ACCEPTANCE OF REVISED REGIONAL PROSPERITY AWARD ALLOCATION
Carrie explained the allocation. (Attachment on file)
- 16-44 Motion by Dave Pohl, supported by Glenn Freeman, to accept the allocation.
Motion Passed Unanimously.
- ITEM #12 EXEMPTION FROM PUBLICALLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (PA 152) FOR CY 2017 (**Requires a 2/3 vote of the governing board**) (Attachment on file)
Rebecca explained why 2/3 of the board membership was required to vote on this item and that voting YES means to opt out.
- 16-45 Motion by Joe Brehler, supported by Dave Pohl, to vote YES and opt out.
Motion Passed Unanimously.
- ITEM #13 COUNCILS UPDATE – *(for informational purposes only)*
Carrie talked about the CAMC annual dinner and Manufacturing Day as well as CAITC highlights. (Attachment on file)
- ITEM #14 HOT JOBS REPORTS / RAPID RESPONSE REPORT
Carrie reviewed the Hot Jobs reports and talked about layoffs by Emergent BioSolutions. (Attachments on file)
- ITEM #15 COMMUNICATIONS UPDATE
Kate talked about CAMW!'s new website; cooperative advertising and acquisition of four new partners; Manufacturing Day; the open house instead of the annual dinner to celebrate system success stories; new language (the American Job Center) to be worked in newly printed materials; the STEAM report and its purpose as well as the T3 Business Council; and the upcoming Capital Comeback event to encourage 25-35 year olds to return to the region. Suggestion was made to address things by region and not by county. Think regionally!! (Attachment on file)
- ITEM #16 CEO REPORT
Edee talked about submission of the WIOA plan; the LMI report; and the TED handout and reorganization. 84 STTF applications were submitted for review and consideration. The board will be updated when we know what companies will receive funding. The prisoner reentry ended September 30 and closeouts are being done. Edee will remain on the steering team. Edee reminded the board that the December meeting will be joint with the WDB on December 14 at 3:30. There will be no November meeting. (Attachments on file)
- ITEM #17 OTHER
Rebecca talked about the merit recommendations.
- 16-46 Motion by Bob Showers, supported by Judi Brown Clarke, to accept the merit recommendations.
Motion Passed Unanimously.
- Edee thanked the board on behalf of staff.

The Administrative Board meeting was adjourned at 4:40 p.m.