

**Administrative Board Meeting
Wednesday, October 28th, 2020**

*** This meeting was held virtually due to the on-going COVID-19 pandemic. ***

Present

Aaron Stephens, Chair
Adam Hussain
Brandon Betz
David Pohl
Glenn Freeman III
Joseph Brehler
Kathie Dunbar

Robert (Bob) Showers
Samantha Harkins

Absent

Bryan Crenshaw
Carol Koenig
Ryan Sebolt

Secretariat

Carrie Rosingana

Staff

Becky Powers
Kate Snyder
Samantha Bohm
Tekea Norwood
Teri Sand

Guests

Becki Matiska
Danielle Grubaugh
Tammy Nemeth

AGENDA

ITEM #1 CALL TO ORDER – ADMINISTRATIVE BOARD
Aaron Stephens called the meeting to order at 3:34PM

ITEM #2 PUBLIC COMMENT
There was no public comment.

***** **CONSENT AGENDA ***** (Attachments for each item included) *******

ITEM #3 MINUTES OF AUGUST 5, 2020 WORKFORCE DEVELOPMENT BOARD MEETING

ITEM #4 RECOMMENDATION OF FY 2021 PATH PROGRAM FUNDING

ITEM #5 ACCEPTANCE OF FY 2020 HEALTHY MICHIGAN PLAN PROGRAM ADDITIONAL FUNDING

ITEM #6 ACCEPTANCE OF FY 2021 BUSINESS RESOURCE NETWORK ADDITIONAL FUNDING

ITEM #7 RECOMMENDATION OF FY 2021 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE&T)

ITEM #8 RECOMMENDATION OF FY 2020 FOSTER CARE SUMMER YOUTH EMPLOYMENT PROGRAM SUPPORTIVE SERVICES

ITEM #9 ACCEPTANCE OF FY 2020 UNEMPLOYMENT INSURANCE AGENCY FUNDING

ITEM #10 ACCEPTANCE OF FY 2021 TRADE ADJUSTMENT ASSISTANCE (TAA) PROGRAM FUNDING

ITEM #11 ACCEPTANCE OF MICHIGAN DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (COVID-19 RECOVERY PROJECT)

ITEM #12 ACCEPTANCE OF FY 2020 PATH ADDITIONAL FUNDING

20-39 Motion by Bob Showers to accept the consent agenda as presented, supported by Adam Hussain.
Motion Passed Unanimously

ITEM #13 CAITC UPDATE – (for informational purposes only) (Attachment)

Carrie gave the report on the Capital Area IT Council's memberships. Since the last meeting, 12 memberships were renewed, with 5 memberships pending renewal. The IT Council continues to interact on a virtual platform to accommodate physical distancing, and the Executive Director is working diligently to continue providing peer groups meetings virtually.

ITEM #14 HOT JOBS REPORTS / RAPID RESPONSE REPORT (Attachments)

Carrie discussed the Hot Jobs report on behalf of the Business Services Team. There are a variety of jobs listed on the Hot Jobs report and Carrie encouraged board members to share the Hot Job list with anyone who may be interested in the information. The Rapid Response Report listed one update, the Lansing Entertainment and Public Facility Authority (LEPFA), that reported 24 temporary layoffs related to COVID. Carrie informed that some of the previous employers listed on past reports have returned to work, such as Meridian Magnesium.

ITEM #15 **PATH PROGRAM PRESENTATION**

Becki Matiska gave the PATH Presentation and introduced other Program Managers in Eaton and Clinton County, as well as the Director of Community Employment. The PATH Program assists clients to obtain employment and eliminates the need for continued cash public assistance. The client will be given a Career Coach that will work one on one with them to help eliminate barriers to finding and retaining employment. Becki shared a success story of a recent client with the board, and showcased the partnering of Learn to Earn, and St. Vincent's Catholic Charities.

ITEM #16 **COMMUNICATIONS UPDATE (Attachment)**

Kate gave this report and discussed the recent virtual job fair results, informing the board that it far exceeded the expectations and what normal engagement is for job fairs. The Rebound Michigan Series with Fox47 has been an excellent resource to inform the community of the services and programs available at CAMW! and through various CAMW! partners. The Business Resource Network (BRN) informational videos have been recorded and are in the process of being edited. The annual report this year will be delivered virtually, given the current social climate of the nation. The annual open house will be delivered virtually as well. Kate further informed that an advertising RFP for 2021 advertising is in the works, changing the delivery style from previous RFP's to increase open innovation and bring in new ideas.

ITEM #17 **CEO REPORT (Attachments)**

Carrie began her report discussing the recent RFP for the phones, and the recent follow-up with the current vendor regarding the RFP. Aaron discussed that there were not any problems with the actual process, rather the vendor wanting a second chance at explaining why they should have been chosen. Becky gave an update on Peckham's expenditures to date, which were requested in follow-up from the previous board meeting. The governor's budget included \$28MM for the Going Pro Talent Fund with the application process opening up in early November. Jobs for Michigan's Graduates (JMG) was awarded \$3.7MM, and the TANF funding remained flat funded. Over 60,000 applications for the Future for Frontliners have been reported to date, with 70% of the applicants being female and 30% being male. October is Disability Awareness Month and this year Genell Dorty, CAMW! employment services manager, was recognized by the Bureau of Blind Persons with the 2020 Community Partner Award. Carrie gave a recap of the Michigan Works! Annual Conference, noting that Edythe Copeland received the Inaugural Christine Quinn Excellence in Leadership Award and the Champion of Workforce Development Award which speaks volumes on her impactful leadership she displayed. Julie DeRose from the Learn to Earn program was additionally acknowledged with the region's Shining Star Award. Carrie was invited by the Michigan Works! Association to moderate a Diversity, Equity, and Inclusion Panel; a link to this webinar will be shared once available. Further discussions about the 2020 annual report were discussed, and the different delivery style that will be done to present our joint board meeting virtually.

ITEM #18 **MEMBER ROUNDTABLE**

There was no other discussion.

ADJOURNMENT

Aaron Stephens adjourned the meeting at 4:29PM.