

**Administrative Board Meeting  
Wednesday, October 23, 2019**

**Present**

Joseph Brehler, Chair  
Aaron Stephens  
Bryan Crenshaw  
Carol Koenig  
David Pohl  
Kathie Dunbar  
Robert Showers  
Ryan Sebolt

**Absent**

Glenn Freeman III  
Jeremy Garza  
Adam Hussain  
Jody Washington

**Staff**

Becky Powers  
Carrie Rosingana  
Edythe Copeland  
Samantha Bohm

**Guests**

Kate Snyder  
Jana Bowman

**AGENDA**

**ITEM #1 WELCOME**  
Joseph Brehler, Chair, called the meeting to order 3:35 PM.

**ITEM #2 PUBLIC COMMENT**  
There was no public comment.

**ITEM #3 ACCEPTANCE OF PREVIOUS MEETING MINUTES**  
A) JUNE 26, 2019 ADMINISTRATIVE BOARD MEETING  
B) AUGUST 28, 2019 ADMINISTRATIVE BOARD MEETING  
19-27 Motion by Ryan Sebolt, supported by Bob Showers, to accept the minutes as presented.  
Motion Passed Unanimously.

**ITEM #4 EXEMPTION FROM PUBLICALLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (PA 152) FOR CY 2020 (Attachment). [REQUIRES A 2/3 VOTE OF THE GOVERNING BOARD]**  
19-28 Motion by Bob Showers, supported by Dave Pohl, to accept.  
Motion Passed Unanimously.

**ITEM #5 ACCEPTANCE OF ADDITIONAL ALLOCATION YEAR 2018 WIOA FUNDING**  
A) ADULT  
B) DISLOCATED WORKER  
C) YOUTH  
19-29 Motion by Bob Showers, supported by Ryan Sebolt, to accept.  
Motion Passed Unanimously.

**ITEM #6 ACCEPTANCE OF ALLOCATION YEAR 2018 REFUGEE AND IMMIGRANT NAVIGATOR PROGRAM FUNDING**  
19-30 Motion by Aaron Stephens, supported by Ryan Sebolt, to accept.  
Motion Passed Unanimously.

**ITEM #7 ACCEPTANCE OF ADDITIONAL ALLOCATION YEAR 2018 COMMUNITY VENTURES FUNDING**  
19-31 Motion by Bryan Crenshaw, supported by Aaron Stephens, to accept.  
Motion Passed Unanimously.

**ITEM #8 ACCEPTANCE OF PY19 WIOA STATEWIDE ACTIVITIES HIGH CONCENTRATION YOUTH FUNDING**  
19-32 Motion by Ryan Sebolt, supported by Aaron Stephens, to accept.  
Motion Passed Unanimously. [Bryan Crenshaw abstained from voting.]

**ITEM #9 ACCEPTANCE OF PY19 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING**  
19-33 Motion by Dave Pohl, supported by Carol Koenig, to accept.  
Motion Passed Unanimously.

**ITEM #10 ACCEPTANCE OF REVISED PY19 WIOA ADULT PROGRAM SERVICES**

- A) ADULT
- B) DISLOCATED WORKER
- C) EMPLOYMENT SERVICES

19-34 Motion by Carol Koenig, supported by Aaron Stephens, to accept.  
Motion Passed Unanimously.

**ITEM #11 ACCEPTANCE OF REVISED PY19 WIOA YOUTH PROGRAM SERVICES FUNDING**

19-35 Motion by Carol Koenig, supported by Aaron Stephens, to accept.  
Motion Passed Unanimously.

**ITEM #12 ACCEPTANCE OF PY19 WAGNER PEYSER EMPLOYMENT SERVICE FUNDING FOR SERVICE CENTER OPERATIONS**

19-36 Motion by Bob Showers, supported by Aaron Stephens, to accept.  
Motion Passed Unanimously.

**ITEM #13 ACCEPTANCE OF ADDITIONAL FY19 GOING PRO TALENT FUND AWARDS**

19-37 Motion by Carol Koenig, supported by Dave Pohl, to accept.  
Motion Passed Unanimously.

**ITEM #14 RECOMMENDATION FOR FY2020 LEARN-TO-EARN PROVIDER**

19-38 Motion by Aaron Stephens, supported by Kathie Dunbar, to accept.  
Motion Passed Unanimously.

**ITEM #15 CAITC UPDATE – (for informational purposes only) (Attachment)**

Carrie gave the August update, and informed the board that the previous CAITC Executive Director has resigned and we are actively looking to hire a replacement.

**ITEM #16 HOT JOBS REPORTS / RAPID RESPONSE REPORT (Attachments)**

Carrie reported that the number reported is lower than normal due to the Going Pro Talent Fund seminars and open applications. There were not any Rapid Response updates, however Carrie mentioned that she is prepared in the event that GM supplier employees do not return to work.

**ITEM #17 COMMUNICATIONS REPORT (Attachment)**

Kate shared the communication given to Clinton County stakeholders regarding the St. John's AJC transition. Personalized communication was sent to Clinton County Commissioners, CCRESA, and County Administrators. This will hopefully clear any confusion about whom the sub-recipient for Clinton County is. Dave asked if Peckham was making a presence in Clinton County. Carrie informed that is something that Peckham has actively been working on. Edee's editorial has focused on Michigan College Month; and encapsulating all post-secondary education options. Edee has been featured twice in Midwestern College publications.

**ITEM #18 CEO REPORT (Attachments)**

Edee reported on CAMW!'s New American's Navigator and Impact Award Winner, and CAMW! Employment Specialist Ezatullah, becoming a citizen being featured in the Communications Report. Ezatullah is exemplary proof of what hard work and determination can do. Director Gordon from DHHS is meeting with Edee to tour the CAMW! Lansing AJC. The new Medicaid work requirements will include Michigan Works! having some role in the reporting process, however it has not been determined to what extent. Edee mentioned the December 11 meeting has an open house. Staff and system awards will be presented at the open house.

**ITEM #19 OTHER****2019 Cost of Living Wage Adjustments and Performance Incentives (Attachments on file with payroll).**

19-39 Motion by Bob Showers, supported by Aaron Stephens, to accept.  
Motion Passed Unanimously.

**Adjournment at 4:15 PM**

The next meeting will be held on December 11, 2019