

**Administrative Board Meeting
Wednesday, June 26, 2019**

Present

Joseph Brehler, Chair
Aaron Stephens
Adam Hussain
Bob Showers
Bryan Crenshaw
Carol Koenig
Dave Pohl
Kathie Dunbar
Ryan Sebolt

Absent

Glenn Freeman
Jeremy Garza
Jody Washington

Staff

Edythe Copeland
Becky Powers
Carrie Rosingana
Julie Fick
Amber Denney

Guests

Anne Brown
Brogan Eisler
Jana Bowman
Karen Maas
Kate Snyder

AGENDA

- ITEM #1 WELCOME**
Joseph Brehler, Chair, called the meeting to order 3:35 PM.
- ITEM #2 PUBLIC COMMENT**
There was no public comment.
- ITEM #3 MINUTES OF MAY 22, 2019 ADMINISTRATIVE BOARD MEETING**
19-18 Motion by Dave Pohl, supported by Adam Hussain, to accept the minutes as presented.
Motion Passed Unanimously.
- ITEM #4 ACCEPTANCE OF CAMW! AGENCY BUDGET FOR PY19 (7/1/19 – 6/30/20)**
19-19 Motion by Bob Showers, supported by Ryan Sebolt, to accept the budget as presented.
Motion Passed Unanimously.
- ITEM #5 RECOMMENDATION FOR CAMW! AGENCY AUDITOR FOR FISCAL YEAR ENDING 6/30/19**
19-20 Motion by Dave Pohl, supported by Adam Hussain, to accept the recommendation.
Motion Passed Unanimously.
- ITEM #6 ACCEPTANCE OF ADDITIONAL FY19 FOOD ASSISTANCE EMPLOYMENT & TRAINING FUNDING**
19-21 Motion by Bob Showers, supported by Ryan Sebolt, to accept the funding.
Motion Passed Unanimously.
- ITEM #7 ACCEPTANCE OF PY18 APPRENTICESHIP FUNDING**
19-22 Motion by Dave Pohl, supported by Adam Hussain, to accept the funding.
Motion Passed Unanimously.
- ITEM #8 APPROVAL OF PY18 WIOA YOUTH ADDITIONAL ALLOCATION**
19-23 Motion by Adam Hussain, supported by Bob Showers, to accept the allocation.
Motion Passed Unanimously.
- ITEM #9 ACCEPTANCE OF WOMEN IN SKILLED TRADES (WIST) GRANT FUNDING**
19-24 Motion by Ryan Sebolt, supported by Bob Showers, to accept the funding.
Motion Passed Unanimously.

- ITEM #10 RECOMMENDATION FOR PIPER & GOLD MARKETING AND PUBLIC RELATIONS CONTRACT**
19-25 Motion by Bob Showers, supported by Adam Hussain, to accept the recommendation.
Motion Passed Unanimously.
- ITEM #11 CAITC UPDATE – (for informational purposes only) (Attachment)**
19-26 Carrie reported CAITC retained all May renewals. ‘Women in Technology’ event has had a lot of attraction within the community. The Executive Director of CAITC secured a new member. John Forsberg, CEO of i2Integration, has joined the CAITC board.
- ITEM #12 HOT JOBS REPORTS / RAPID RESPONSE REPORT (Attachments)**
Carrie reported that in May 2019, 105 jobs were filled. A current list of openings is available to share. Rapid Response outreach to Wendy’s was not successful. Bohnet Electric was not anticipating displacement of workers, but have still offered Rapid Response services.
- ITEM #13 COMMUNICATIONS UPDATE (Attachment)**
Kate informed on Piper & Gold starting a new contract with CAMW! and which communications options would be the most beneficial. Thanks is given to those who came to the legislative breakfast. Kate stated P&G is continuing to work on getting responses to the questions from that event. June’s focus has been on the academic slide – with content focusing on resources and tools for business engagement. This focus provides a great opportunity for Julie Fick to be highlighted in her role as Chief Education Officer, especially after MCQCA event. July will be focused on employee retention and highlighting the Business Resource Network (BRN) here at CAMW! Kate stated they are developing new marketing materials for the BRN team so that employers and employees can easily grasp what the benefits are through this service.
- ITEM #14 PRESENTATION: Julie Fick, Chief Education Officer, T3 (Teach. Talent. Thrive.)**
Julie reported on the Capital Area MiCareerQuest event. Plans for next year, will take into account the responses from the surveys. A planning team has decided to move to a Fall date (anticipating the 2nd week of November). Plans involve making this a two-day event with one-day for set-up which will be more accommodating for schools. RFP went out this week for the venue, two college interns will assist with the planning five-six months before event.
- ITEM #15 CEO REPORT (Attachments)**
The Unemployment Agency is holding a grand opening of their new location on Perry Robinson with Becky representing CAMW! at this event. The May Labor Market update from the State was discussed. Edee’s article in the Lansing State Journal covering the topic of Michigan roads and how they need to be repaired was shared. In addition, the article from Bridge Magazine with Charlie Mahoney talking about how a strong infrastructure is important was shared. Governor Whitmer restructured and renamed State departments, in this process she named Jeff Donofrio, as Director of the Department of Labor and Economic Opportunity (formerly Talent Investment Agency). Stephanie Beckhorn sent an email indicating a strong possibility some of the individuals that moved out under the Snyder administration may move back, this is in the best interest of the customer. An extension of County of Clinton Employment Services Program’s contract was discussed, and CTFE said they will extend their contract, but negotiation of a budget is still in progress. Edee attended a Board of Water & Light round table meeting, put on by the Lansing Regional Chamber of Commerce with C-SPAN – highlighting the Lansing region and discussed what we do, places to visit, and the best places to dine. Edee has invited C-SPAN to the center, this segment will air in September. Former board member, Larry Martin, passed away on Sunday. Kathie missed the last meeting due to her mother’s passing. Condolences were sent to both families from CAMW! boards and staff.
- ITEM #16 OTHER**
Adjournment at 4:28 PM