

**Administrative Board Meeting
Wednesday, April 28th, 2021**

*** This meeting was held virtually due to the on-going COVID-19 pandemic. ***

Present

Bryan Crenshaw, Chair
Adam Hussain
Bob Showers
David Pohl
Jeanne Pearl-Wright
Kathie Dunbar
Peter Spadafore
Victor Celentino

Absent

Aaron Stephens
Andy Schor
Joseph Brehler
Ryan Sebolt

Secretariat
Carrie Rosingana

Staff

Amanda Johnson
Amirika Richardson
Becky Powers
Derek Manchip
Kate Snyder
Naveed Ullah
Nick Chaffin

Samantha Bohm
Tekea Norwood
Teri Sand

Guests

Danielle Grubaugh
Karen Maas

AGENDA

ITEM #1

CALL TO ORDER – WORKFORCE DEVELOPMENT BOARD

Bryan Crenshaw called the April 28, 2021 meeting of the Administrative Board for the Capital Area Michigan Works! to order at 3:30pm. The meeting was being held virtually, in accordance with Public Act 228 of 2020 amending the Open Meetings Act, and in accordance with the State of Emergency declared by the Board of Commissioners for Ingham County.

ITEM #2

PUBLIC COMMENT

There was no public comment.

*******CONSENT AGENDA******* (Attachments for each item included) *****

- Action ITEM #3 **MINUTES OF DECEMBER 9, 2020 JOINT BOARD MEETING**
- Action ITEM #4 **ACCEPTANCE OF GOING PRO TALENT FUND FUNDING**
- Action ITEM #5 **ACCEPTANCE OF CAREER EXPLORATION AND EXPERIENCE EVENTS FUNDING**
- Action ITEM #6 **ACCEPTANCE OF FAE&T PLUS EXPANSION FUNDING**
- Action ITEM #7 **ACCEPTANCE OF FY 21 SYEP FOR CHAFEE-ELIGIBLE FOSTER YOUTH FUNDING**
- Action ITEM #8 **ACCEPTANCE OF FY 21 HEALTHY MI NAVIGATOR ALLOCATION**
- Action ITEM #9 **ACCEPTANCE OF FY 21 YOUNG PROFESSIONALS FUNDING ALLOCATION**
- Action ITEM #10 **RESOLUTION ADOPTION OF RESTATED BENEFIT BANK PLAN**
- Action ITEM #11 **RECOMMENDATION FOR CLEAN SLATE NAVIGATOR POSITION**

21-01 Motion by Bob Showers to accept consent agenda, supported by Adam Hussain.
Motion Passed Unanimously

*******CONSENT AGENDA*******

ITEM #12

CAITC UPDATE – (for informational purposes only) (Attachment)

Carrie reported on the significant turnout that the IT Council has had with their virtual delivery of peer groups. She additionally explained the process for reporting CAITC member and event turn outs, as well as any important area updates for the IT Council.

ITEM #13

HOT JOBS REPORTS / RAPID RESPONSE REPORT (Attachments)

Carrie reviewed the Hot Jobs Report that the Business Services Team is working on, including the jobs filled within the last 30 days. The Rapid Response Report included the closure of Lansing’s ChildTime Learning Center and JD Norman Industries. CAMW! has contacted JD Norman Industries without returned contact. When CAMW! reached out, Carrie was informed that all ChildTime staff that would have been affected by the closures were offered employment with other Childtime locations regionally.

ITEM #14

COMMUNICATIONS UPDATE (Attachment)

Kate gave this report, informing the monthly focus topics have returned. April’s focus was childcare, targeting how the pandemic has impacted childcare, and the way childcare has impacted the workforce. The May focus will be mental health support, targeting the way employers are supporting employees with coping, ongoing

isolation, and everyday life in the current social and economic atmosphere during the pandemic. The 517 featured media for this summer will highlight agriculture in the region. Kate informed that the strategic plan review and adaptation is underway. Topics being discussed for the updated strategic plan include ways to integrate diversity, equity, and inclusion into editorial topics, utilizing CAMW!'s voice to bring attention to disparities, plans to challenge stereotypes while raising awareness, and other processes that involve authentically enhancing the overall DE&I approach of CAMW!. Piper & Gold are currently exploring ways to break the stereotyping of body imaging, in conjunction with the enhancement of DE&I. Additionally, they are partnering with GravityWorks on updating the website and welcomes any comments or suggestions that board members may have regarding content and information on the website.

ITEM #15 BUSINESS RESOURCE NETWORK (BRN) PRESENTATION

Carrie gave the introduction on the importance of the program presentations, allowing for board members to connect with those working in each field. Amanda and Amirika gave the presentation on the Business Resource (BRN) Program. Employee turnover is a substantial cost to employers – utilizing the BRN program as a resource for not only employers, but employees. BRN assists companies ensuring their employees' personal needs are met and therefore, improving workplace engagement. To date, the CAMW! BRN has worked with two companies in Eaton county and one company in Ingham county. The companies participating in a partnership with BRN have an experienced career coach that works with each business as an extension of their Human Resource department. Career coaches provide personal and professional coaching or assistance to employees to help manage life's challenges such as childcare, transportation, housing, and much more, giving employees the autonomy to be more reliable and productive. For employers, these services help to reduce turnover and create a more stable workforce.

ITEM #16 CEO REPORT (Attachments)

Carrie informed there has been quite a bit of movement with the American Jobs Plan. With this Plan, , CAMW! is still waiting to see what this funding will do for the capital region. The Workforce Innovation Opportunity Act (WIOA) is slated for reauthorization, and Carrie alongside other MWA directors, in conjunction with Representative Haley Stevens, are working collectively on providing information for expansion and services to add to this program. Prior to this meeting, CAMW! received increased WIOA funding for the upcoming year, and once those allocations are completed, they will be brought to the next meeting for approval. One area that could make vital changes would be pre-apprenticeship training in WIOA Reauthorization. With the increase in employers hiring, the Michigan Works! Agencies as of May 1, 2021 will no longer assist the Unemployment Insurance Agency in fielding customer service and assistance calls – as of current, the MWA's have assisted 1.2 million callers in the state. CAMW! AJCs are currently slated to be closed to the public through mid-July in alignment with other State agencies, with this date potentially changing based on the state guidelines and recommendations. Michigan Works! agencies are still aligning our physical reopening with the State partners, however CAMW! is working closely with participants and making accommodations, as necessary. There are many grants that will be upcoming that will collectively assist in workforce and economic development and will require partnerships with businesses and educators within the CAMW! system to effectively apply. Carrie highlighted on one of these partnership grants with the Michigan Energy Workforce Development Consortium's recently awarded Apprenticeship Expansion Grants that will regionally include the Board of Water and Light's apprenticeship program. Carrie gave the staff updates that have recently happened at CAMW! Tekea Norwood as the Chief Operating Officer, Naveed Ullah as the New Americans Navigator, Nick Chaffin as the Program Compliance Manager and Derek Manchip as the Accounting Assistant/Program Support. Carrie also informed the board that Samantha Bohm will be leaving CAMW! after accepting a position with another organization. CAMW! recently posted a Clean Slate Navigator position that will focus on the expungement process to assist in removing barriers of employment for those in the Capital Area. Carrie gave an update on the sub-recipient account that the board had asked for updates on regarding expenditures.

ITEM #17 MEMBER ROUNDTABLE

Bryan gave an update about the funding with the American Rescue Plan Act (ARPA), regarding discussions about expungements, and Carrie followed up regarding that interviews are in the process for hiring the Clean Slate Navigator to assist in removing these barriers of employment for the region.

ADJOURNMENT

Bryan Crenshaw adjourned the meeting at 4:18PM.