**Administrative Board Meeting**

**Wednesday, August 24, 2022**

**\*\*\* This meeting was held both in-person at Capital Area Michigan Works! and virtually on Zoom due to the on-going COVID-19 pandemic. \*\*\***

**Present**

Bob Showers (Chair)

Joseph Brehler (1st Vice Chair)

Dana Watson (2nd Vice Chair)

Adam Hussain

Dave Pohl

Irene Cahill

Jeanne Pearl-Wright

Jeffrey Brown

Robin Anderson-King

Ryan Sebolt

**Absent**

Brian Daniels

Bryan Crenshaw

**Secretariat**

Carrie Rosingana

**Staff**

Becky Powers

Robert Ramon

**Guests**

Danielle Grubaugh

Karen Maas

Kate Snyder

Nick Chaffin

**AGENDA**

**ITEM #1 CALL TO ORDER – ADMINISTRATIVE BOARD**

Bob Showers called the meeting to order at 3:31 p.m.

**ITEM #2 PUBLIC COMMENT –** No Comment

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*CONSENT AGENDA\*\*\*\*\*\* (Attachments for each item included) \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

 **Action ITEM #3 MINUTES OF MAY 25, 2022 ADMINISTRATIVE BOARD MEETING**

 **Action ITEM #4 ACCEPTANCE OF PY22 CUSTOMER RELATIONSHIP MANAGEMENT FUNDING**

 **Action ITEM #5 ACCEPTANCE OF PY20 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT**

**(CBPD) FUNDING**

 **Action ITEM #6 ACCEPTANCE OF PY22 HIGH CONCENTRATIONS OF WIOA ELIGIBLE YOUTH**

**FUNDING**

 **Action ITEM #7 ACCEPTANCE OF PY21 STATEWIDE ACTIVITIES TO SUPPORT INTEGRATED EDUCATION**

**AND TRAINING (IET) FUNDING**

 **Action ITEM #8 ACCEPTANCE OF PY20 STATEWIDE ACTIVITIES FUNDING FOR CAREER**

**EXPLORATION AND EXPERIENCE EVENTS**

 **Action ITEM #9 ACCEPTANCE OF JOBS FOR MICHIGAN GRADUATES (JMG-21) INCENTIVE FUNDING**

 **Action ITEM #10 ACCEPTANCE OF FY22 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE (PATH)**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS) EMPLOYMENT RELATED**

**SUPPORT SERVICES FUNDING**

 **Action ITEM #11 ACCEPTANCE OF ADDITIONAL FY22 PATH FUNDING**

 **Action ITEM #12 ACCEPTANCE OF JOBS FOR MICHIGAN GRADUATES (JMG-22) FUNDING**

22-05 Jeanne Pearl-Wright motions to accept consent agenda. Ryan Sebolt supports. Motion

passes unanimously.

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*CONSENT AGENDA\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

 **ITEM #13 CAITC UPDATE**

Carrie Rosingana begins the CAITC report by stating that the Executive Director of the CAITC has resigned. The CAITC is deciding what direction they want to take the board moving forward, possibly by creating a less formal meet up group or by becoming a 501(c)(6), similar to the Capital Area Manufacturing Council (CAMC). During the interim, CAMW! will continue to help collect memberships and maintaining an overview of the budget.

 **ITEM #14 HOT JOBS/RAPID RESPONSE & JOBS FILLED/JOBS POSTED**

Carrie moves on to discuss the Hot Jobs Report by sharing that the weekly Hot Jobs postings can now be found on our website, camw.org, making them more visible and interactive for the general public. Carrie goes on to give an overview of jobs filled through multiple business sectors with help of the CAMW! Business Services Team, stating that they helped fill 61 positions in the month of July.

 **ITEM #15 COMMUNICATIONS UPDATE**

Kate Snyder breaks down the communications update by first sharing that the finalized copy of the CAMW! DEI Progress Report was released electonically. Moving on to current communications priorities, Kate states that they are helping to supplement a digital job finders group to help broaden CAMW!’s reach and provide a service to those who are more tech savvy. Lastly, Kate mentions assisting Peckham with their upcoming hiring event as well as providing more support to the Business Services Team as it relates to business hiring events.

 **ITEM #16 CEO REPORT**

Carrie begins the CEO report by giving an update on the recent Wagner-Peyser proposed rulemaking. Carrie states that 1500 unique signatures were submitted representing over 500 organizations across Michigan in support of keeping the current Wagner-Peyser structure intact. The Michigan Works! Association, Michigan Works! directors and Association leadership group met with Michigan delegation last week and had 11 meetings surrounding the Wagner-Peyser proposed rulemaking. The United States Department of Labor (USDOL) is now in the process of reviewing and responding to all 1500 comments individually before any decision is to be made.

Shifting to some state updates, Carrie shares that Governor Whitmer signed a $76 billion dollar state budget which included several key investments in workforce. The Going PRO Talent Fund saw an increase of $15 million dollars for a total of $55 million, allowing the program to serve many more employers than in past years. Historically, Carrie shares, the Going PRO Talent Fund has only been offered once per year, but with the increase in funds, there is discussion about opening up the application window twice a year. Also included in the new state budget is $10 million dollars allocated to remove barriers to employment through the BRES program, which CAMW! has used towards our Business Resource Network and Clean Slate programs. Lastly regarding the state budget, Jobs for Michigan Graduates (JMG) saw an increase of $4.7 million dollars for youth who are at risk and currently in school focusing on soft skills and leadership skills.

Reporting on some local updates, Carrie shared that the Workforce Intelligence Network (WIN) was awarded funding for Michigan Revolution for Electrification of Vehicles Academy (MiREV) Grant. CAMW!, along with LCC, will be receiving some of these grant dollars.

Carrie moves on to share that the Business Resource Network is looking at possible expansions after noticing substantial growth with the program, specifically mentioning Sparrow Health System and helping them maintain employment.

Briefly touching on staff updates at CAMW!, Carrie welcomes Amirika Richardson as the new T3 Education Liaison, Erin McKenzie as the new Special Projects Liaison, and John Adams as the new Business Services Officer. Carrie reminds those in attendance that our Financial Grants Officer role is still open and that CAMW! is releasing a Request for Quotes (RFQ) for a potential temp-to-hire contract.

Last on the CEO report, Carrie reminds the board that the T3 Council is hosting the 2023 MiCareerQuest event in person and that CAMW! CFO Becky Powers has released an RFQ for a venue large enough to hold the event.

 **ITEM #17 MEMBER ROUNDTABLE**

 No comment

 **ITEM #18 ADJOURNMENT**

Bob Showers adjourned the meeting at 4:09 p.m.