**Administrative Board Meeting**

**Wednesday, October 26, 2022**

**\*\*\* This meeting was held both in-person at Capital Area Michigan Works! and virtually on Zoom \*\*\***

**Present**

Bob Showers (Chair)

Joseph Brehler (1st Vice Chair)

Dana Watson (2nd Vice Chair)

Dave Pohl

Irene Cahill

Jeanne Pearl-Wright Robin Anderson-King

**Absent**

Adam Hussain

Brian Daniels

Bryan Crenshaw

Jeffrey Brown

Ryan Sebolt

**Secretariat**

Carrie Rosingana

**Staff**

Amirika Richardson

Becky Powers

Erin McKenzie

Mohibullah Israr

Nick Chaffin

Robert Ramon

Teri Sand

**Guests**

Danielle Grubaugh

Emma Selby

Karen Maas

Micah Hefty

Norean Saul

Katreyva Bisbee

Robert Bisbee

R’Shane Lonzo

**AGENDA**

 **ITEM #1 WELCOME -** Bob Showers calls the meeting to order at 3:34 p.m.

 **ITEM #2 PUBLIC COMMENT**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* CONSENT AGENDA \*\*\*\*\* (Attachments for each item included) \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

 **Action ITEM #3 MINUTES OF AUGUST 24, 2022 ADMINISTRATIVE BOARD MEETING**

 **Action ITEM #4 ACCEPTANCE OF FY23 BARRIER REMOVAL EMPLOYMENT SUCCESS (BRES) FUNDING**

 **Action ITEM #5 ACCEPTANCE OF FY23 FOOD ASSISTANCE EMPLOYMENT & TRAINING (FAE&T) FUNDING**

**RECOMMENDATION**

 **Action ITEM #6 ACCEPTANCE OF FY23 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE.**

**(PATH) FUNDING RECOMMENDATION**

 **Action ITEM #7 ACCEPTANCE OF PY22 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

**CARRY FORWARD ALLOCATION**

1. Adult b. Dislocated Worker c. Youth

 **Action ITEM #8 ACCEPTANCE OF FY23 LEARN-TO-EARN (LTE) FUNDING RECOMMENDATION**

 **Action ITEM #9 ACCEPTANCE OF FY23 TRADE ADJUSTMENT ASSISTANCE (TAA) FUNDING**

 **Action ITEM #10 ACCEPTANCE OF CY22 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT**

**(RESEA) PROGRAM FUNDING**

 **Action ITEM #11 APPROVAL OF T3 COUNCIL CEAC NOMINATIONS**

1. Justin Sheehan and Teri Bernero, Lansing Promise
2. Susan Shilton, Junior Achievments

 **Action ITEM #12 RECOMMENDATION OF GENERAL FUND BUDGET FOR 2022-2024**

22-06Jeanne Pearl-Wright motions to accept consent agenda. Dave Pohl supports. Motion

passes unanimously.

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 **ITEM #13 CAITC UPDATE**

Carrie Rosingana begins the CAITC report by stating that CAMW! continues to meet with the CAITC Board regarding how they will be moving forward, whether that be with CAMW! or as a 501(C)(6). The CAITC has set a six month goal to decide these next steps with the possibility of bringing on a liaison instead of an executive director if the CAITC Board opts to stay as a part of CAMW!.

 **ITEM #14 HOT JOBS/RAPID RESPONSE & JOBS FILLED/JOBS POSTED**

Carrie moves on to discuss the Hot Jobs report which can now be found on camw.org under the Job Seeker tab. According to the Jobs Filled report, Carrie states that 84 jobs were filled across multiple business sectors in the month of September with help of the CAMW! Business Services Team. Shifting to the Rapid Response report, Carrie shares that Sparrow Health Systems has undergone hundreds of layoffs and that CAMW! has provided a letter of Rapid Response for Sparrow to send out to impacted workers for reemployment services.

 **ITEM #15 COMMUNICATIONS UPDATE**

Emma Selby starts the Communications update by stating that Piper & Gold has wrapped up their communications audit and recommendations. Their next steps are prioritizing any recommended changes and getting back to a “Back to Basics” model surrounding essential and strategic communication tasks. Emma also shares that the Annual Report will be a digital only module moving forward.

 **ITEM #16 PRESENTATION: MOBHIBULLAH ISRAR, NEW AMERICANS NAVIGATOR**

 **ITEM #17 CEO REPORT**

Carrie begins the CEO update by discussing the recent Michigan Works! Association Annual Conference held on September 11th through the 13th. Carrie mentions Bob Showers, chair of the CAMW! Administrative Board, being recognized as Volunteer of the Year for the entire state. Carrie was recognized with the Doug Stites Going Above and Beyond Award for the Michigan Works! system.

Moving on to some panel and speaking engagements coming up, Carrie shares that six CAMW! staff will be participating in Cindy Kangas’s podcast surrounding manufacturing. Carrie was also asked to speak at the Mid-Michigan Suppliers and Hire Diversity Summit on a Diversity and Equity Drives Economic Impact panel. Likewise, Carrie also spoke at the Michigan College Access Network alongside Ryan Hundt, CEO of Michigan Works! Association, regarding the Michigan Works! system and resources.

Carrie shares information from the recent Michigan Workforce Development Board quarterly meeting including that Michigan is currently behind by approximately 400,000 credentials for the Sixty by 30 program if trends continue. The Office of Sixty by 30 will be engaging with individual designated priority locations set by their office to help increase statewide credential attainment rates. Ingham County is included as one of these priority locations. Discussion after this update from those in attendance about inviting the Office of Sixty by 30 representation and Michigan Center for Educational Performance and Information to future T3 meeting to learn more about how credentials are currently counted towards goals, as well as to explore if tri-county region may be able to set a regional Sixty by 30 goal as opposed to just Ingham County.

Shifting to some federal updates, Carrie shares that the Michigan Works! Association Legislative Committee and the Midwest Strategy Group met to discuss and share some of their statewide legislative priorities. Regarding the supplemental budget process, they’ve asked for $100 million for Michigan Skills Fund, $80 million to support youth work experiences (coaching, barrier removal, and individual services) and $30 million to enhance digital and physical infrastructure.

The Michigan Economic Development Corporation (MEDC) has created a talent team, according to Carrie, and have just hired a Talent Solutions Director who has reached out to discuss the new team. Carrie states that CAMW! wants to be at the table for those discussions to ensure our programs are being utilized successfully.

Carrie reminds the Administrative Board members about the December 7th Joint Board meeting alongside the CAMW! Workforce Development Board where they will recognize individuals from our programs and boards. Elections for the boards will also be held that day followed by our annual Open House.

Carrie mentions being approached by LEAP to help co-lead a grant focused on child care, along with United Way. The Early Childhood Investment Corporation, with the MEDC, has released a Request for Proposal (RFP) for regional child care planning grants to support collaborative work surrounding child care from an economic, workforce, and familiy perspective. LEAP, United Way and CAMW! will submit a proposal to support this collaborative work in the Capital region.

Lastly, Carrie welcomes Michigan Rehabilitation Services back to our service center three days a week as well as days spent in Eaton and Clinton counties.

Bob Showers asks for a motion to approve the 2022 incentive awardsand the 2.8 percent cost of living adjustment for the CAMW! staff.

22-07 Dave Pohl motions to accept the 2022 incentive awards and 2.8 percent cost of living adjustment as presented. Irene Cahill supportis. Motion passes unanimously.

 **ITEM #18 MEMBER ROUNDTABLE –** No comments

**ITEM #19 ADJOURNMENT –** Bob adjourns the meeting at 4:30 p.m.