

**Workforce Development Board Meeting
Wednesday, September 1, 2010**

Present

Jane Doty, Chair
 Andy Kotarba, 2nd Vice Chair
 Robert Proctor
 Rosanne Renauer
 Harold Halstead
 Kevin McFtridge, *alternate for Brian Priester*
 Bill Kimble
 Chris Holman
 Tom Ostrander, *alternate for Dennis Swan*
 Edith Suttles
 David Hollister
 Dean Poggiali

Jim Dravenstatt-Moceri
 Shirley Hyde
 Amanda VanderMeulen
 Louise Wing
 Ryan Vartoogian
 Paula Cunningham

Absent

Mike King, 1st Vice Chair
 Paul McNamara
 Andy Mosser
 Steven Webster
 Tim Daiss
 Warren Wilson
 Larry Winkler
 Carol Landis

Secretariat

Douglas E. Stites
Staff
 Becky Powers
 Edee Hatter-Williams
 Kate Tykocki
 Rosanne Allen
 Nancy Oliver

Guests

Joe Brehler
 Larry Martin
 Dale Copedge
 Jason LaFay
 Jeff Croley
 Tim Price

Cathy Wilhm
 Jana Bowman
 Milisa Rahme
 George Contompasis
 Sue Quimby
 LaClaire Bouknight
 Karen Maas
 Terry Singleton
 Robert Vogel
 Sandy Zerkle
 Ann Gillmore
 Pat Cross
 Barb Emmons

Jane Doty, Chair, called the meeting to order at 7:35 a.m.

AGENDA

ITEM #1 WELCOME

ITEM #2 PUBLIC COMMENT - None

Jane introduced new member Paula Cunningham, President and CEO of Capitol National Bank, and initiated introductions of the current WDB members.

JANE ANNOUNCED THAT ITEM #6 WOULD BE REMOVED FROM THE CONSENT AGENDA.

*******CONSENT AGENDA*******

ITEM #3 MINUTES OF AUGUST 4, 2010 WORKFORCE DEVELOPMENT BOARD MEETING (Attachment on file)

ITEM #4 ACCEPTANCE OF PY 10 (7/1/10 – 6/30/11) DISABILITY NAVIGATOR INITIATIVE FUNDING (Attachment on file)

ITEM #5 ACCEPTANCE OF PY 10 (7/1/10 – 6/30/11) CAPACITY BUILDING & PROFESSIONAL DEVELOPMENT FUNDING (Attachment on file)

ITEM #6 ACCEPTANCE OF ADDITIONAL FY 10 (10/1/09 – 9/30/10) JET PROGRAM FUNDING (Attachment on file)

ITEM #7 ACCEPTANCE OF INCUMBENT WORKER FUNDING FOR MICHIGAN REGIONAL SKILLS ALLIANCES (Attachment on file)

10-17 Motion by Dave Hollister, supported by Hal Halstead, to approve Items 3, 4, 5 and 7.
 Motion Passed Unanimously.

ITEM #7.5 **REVISED:** ACCEPTANCE OF ADDITIONAL FY 10 (10/1/09 – 9/30/10) JET PROGRAM FUNDING
 Doug explained the attachment and reduction of estimated funding and the distribution and carry forward of funds. The funding will be presented to the Administrative Board on the 22nd. (Attachment on file)

10-18 Motion by Dave Hollister, supported by Chris Holman, to accept the funding.
 Motion Passed Unanimously.

- ITEM #8 UPDATES – *(for informational purposes only)*
Attachments A) Councils
B) Incumbent Worker – **NO REPORT FOR THIS MONTH**
C) Michigan Prisoner Re-entry Initiative

There were no comments on the updates.

- ITEM #9 **MARKETING REPORT**
Kate talked about the “Next American City” challenge – seeking greater Lansing submissions by businesses; the cooperative advertising partnership program; the Earn, Learn & Intern event on September 8; the new CAMW! flow chart and Doug explained why we created and continually update the chart. (Attachments on file)

- ITEM #10 **RAPID RESPONSE/HOT JOBS**
Edee reported on Road Rescue. There were questions about the Lansing School District layoffs and returns. Kate commented that there were a lot of high level positions in the Hot Jobs report which is reflective of companies familiar with social media. (Attachments on file)

- ITEM #11 **PRESENTATION BY JASON LAFAY AND JEFF CROLEY, CO-FOUNDERS OF THE DEWITT CREATIVITY GROUP**
Jane introduced Jason and Jeff who talked about the creation, purpose and goals of the Dewitt Creativity Group.

- ITEM #12 **CEO REPORT**
Doug talked about the job description of the executive director for the bio-manufacturing RSA; the LMI study with LEAP will be on young talent in the region; the auditor general review of DELEG for all training – looking at NWLB files; the Michigan Works! Agencies’ performance data, CAMW! compared to the rest of the agencies in the state and thanked the contractors and staff for a job well done. (Attachments on file)

- ITEM #13 **OTHER – None.**

Jane adjourned the meeting at 8:52 a.m.